

EXHIBIT B
AUTHORIZATION OF CHANGE IN SERVICE

CONTRACT NAME:	Wastewater Treatment Plant Operations and Maintenance (WWTP OP & MAIN)	NUMBER:	215-125
CONTRACTOR:	CH2M Hill, Inc.		
ORIG. CONTRACT DATE:	August 16, 2005	RESOLUTION NO:	2005-105R
CITY REPRESENTATIVE:	Tyler Hjorth, Interim Director	DEPT:	Utilities
DATE:	September 7, 2021	ACIS NO.:	5

DESCRIPTION OF WORK TO BE ADDED TO OR DELETED FROM SCOPE OF SERVICES:

See attached Jacobs proposal and scope of work for consulting and analytical services on a Time and Expense basis for a period of twelve (12) months in an annual not-to-exceed amount of \$60,000.00; followed with two (2) one-year renewal options. Scope of work includes participation in Alliance Regional Water Authority on behalf of the City; individual to serve on the City's behalf with the South-Central Texas Regional Water Planning Group-Region L and Edwards Aquifer Habitat Conservation Plan; consultation and analysis on matters before the Texas Public Utility Commission and Texas Commission on Environmental Quality; consultation/coordination with the City's Director of Utilities to align efforts with City directives related to Boards and Committees; and provision of a monthly summary of meetings and significant actions to the Director of Utilities regarding analysis and evaluation of topics that may affect the City's interests, with recommendations and follow-up actions.

Original Contract Amount:		\$ 2,024,652.00
Previous Increases/Decreases in Contract Amount:		\$ 19,005,812.98
CURRENT CONTRACT AMOUNT:		\$ 21,030,464.98
This Increase/Decrease in Contract Amount:		\$ 60,000.00
REVISED CONTRACT AMOUNT:		\$ 21,090,464.98

CONTRACTOR:

Signature

Date

Print Full Name / Title (if not in individual capacity)

CITY:

Signature

Date

Print Name / Title

City Department Use Only Below This Line (PM, POC, etc.).

Account Number(s):	Amount	Date
#	\$	
#	\$	
#	\$	



9191 Jamaica Street
Englewood, CO 80112

August 19, 2021

Mr. Tyler J. Hjorth, PE
Interim Director of Utilities
City of San Marcos
1040 Highway 123
San Marcos, TX 78666

Re: Out of Scope Services proposal – Professional services

Dear Mr. Hjorth:

As the needs of our clients have expanded, so have the capabilities of Jacobs. A portion of the services offered by Jacobs includes technical and professional services.

Jacobs proposes consulting and analytical services to strengthen the City of San Marcos' role in central Texas. These out of scope services would include:

1. Interaction with and participation in matters associated with the Alliance Regional Water Authority;
2. An individual to serve as Implementing Committee member and Science Committee member on behalf of the City of San Marcos for the Edwards Aquifer Habitat Conservation Plan;
3. An individual to serve as Municipal Representative for the City of San Marcos at the South-Central Texas Regional Water Planning Group, Region L;
4. Consultation and analysis for the City of San Marcos on matters pending before the Texas Public Utility Commission and the Texas Commission on Environmental Quality;
5. City Management consultation to include coordination with the Director of Utilities Department to align efforts with City directives related to Boards and Committees;
6. Jacobs shall provide a monthly summary of meetings and significant actions to the Director of Utilities or other designated City representatives. This summary will include analysis and evaluation of topics that may affect the City's interests and will include recommendations or follow-up actions for City staff.

Pricing: Jacobs shall perform this effort on a Time and Expense basis for a period of twelve months with an annual not-to-exceed labor budget of \$57,502; followed with two 1 year renewal options. Jacobs labor rates are inclusive of all overhead, fringe, and other markups. All non-local travel related expenses will have prior approval from the City and will be billed at cost plus 10%. Labor rates for the renewal years shall be subject to an agreed upon escalation percentage.



If these terms are agreeable to you, please sign and return both copies of this OOS letter. Jacobs will return one fully executed copy for your records.

Sincerely,

Paul D. Shropshire, Texas Area Manager
San Marcos WWTF
512-653-4280
Paul.Shropshire@jacobs.com

Both parties indicate their approval of the above-described services by their signature below:

City of San Marcos:

Tyler Hjorth, PE
Interim Director of Utilities

Date

Jacobs:

Greg Weeks, PE
Manager of Projects

8/23/2021
Date

APPENDIX A

Alliance Regional Water Authority (“ARWA”)

The Consultant will provide evaluation/analysis and advice on items related to the City’s participation in the ARWA, including items before the ARWA Board and Technical Committee. This includes preparation for and attendance at up to three meetings per month with the ARWA or with the City, as directed. Preparation includes reading and review of agenda packets including all reports, studies, annual reports, presentations and other materials. Attendance is also inclusive of participation in phone calls and correspondence related to the purpose of the group as well as travel time and expense.

Edwards Aquifer Habitat Conservation Plan Committees

The Consultant will serve as an Implementing Committee member on behalf of the City, including preparation and attendance at meetings of the Implementing Committee, the Budget Committee and the Science Committee, up to a total of 10 meetings annually. Preparation includes reading and review of agenda packets including all reports, studies, annual reports, presentations and other materials. It is also inclusive of participation in phone calls and correspondence related to the purpose of the group as well as travel time and expense. The Consultant will provide evaluation/analysis and advice on items related to the City’s participation in the EAHCP Boards and Committees to a person(s) designated by the Director of the Utilities Department.

South Central Texas Regional Water Planning Group-Region L (“SCTRWPG”)

The Consultant will serve as a Municipal Representative on the SCTRWP on behalf of the City for the current planning cycle (2017-2021) and the following planning cycle (2022-2026), including preparation for and attendance at up to 12 meetings annually. Preparation includes reading and review of agenda packets including all reports, studies, annual reports, presentations and other materials. It is also inclusive of participation in phone calls and correspondence related to the purpose of the group as well as travel time and expense. The Consultant will provide evaluation/analysis and advice on items related to the City’s participation in the EAHCP Boards and Committees to a person(s) designated by the Director of the Utilities Department.

Consult and testify as needed in TCEQ and PUC hearings

The Consultant will provide evaluation/analysis and advice with the city or its outside counsel on pending matters before the Texas Public Utility Commission or the Texas Commission on Environmental Quality. The Consultant may also be asked to represent the City in public hearings or provide testimony on behalf of the City. The Consultant will provide evaluation/analysis and advice on items related to the City’s participation in the EAHCP Boards and Committees to a person(s) designated by the Director of the Utilities Department.

Consultation and coordination with City Management

The Consultant will consult and coordinate with the Director of the Utilities Department, or other contract manager as assigned by the Director, in relation to all services provided. The purpose of the consultation will be to align efforts with City initiatives/directives related to those boards, committees and groups and to impart knowledge of the functions and workings of the groups to City staff.

Monthly Summary

The Consultant will provide a brief summary of meetings and significant actions monthly to the Director of the Utilities Department or a designated representative. This will include evaluation/analysis of and advice on items that may adversely affect the City's interests or operations and conveyance of budget data relating to potential financial impacts or costs to the City. It will also include any recommended follow up or action items to be performed City staff.